COMMITTEE MEMBERS:
    Erin Friedman (chair), Susan Bush, Katelyn Butler, Ashley Cannon, Jonathan Gilkerson, Valerie Haywood, Estelle Hrabak, Joseph Jez, Tara Phelps-Durr, MariaElena Zavala, Winnie Nham (staff)

In attendance:
    Erin Friedman (chair), Susan Bush, Ashley Cannon, Jonathan Gilkerson, Valerie Haywood, Estelle Hrabak, Tara Phelps-Durr, MariaElena Zavala, Winnie Nham (staff)

Agenda
1. Welcome 1:39 PM
2. Approval of the agenda
3. Announcements (5 min)
4. Agenda Item 1: TEPB (20 min)
   - Discussion and vote about award payment mechanism- switch how we pay out TEPB so that we can make payment upfront instead of as a reimbursement model. Still needs to have accountability measure
     - When they submit their product, need to add receipts
     - Payment can be made to institution or individual (preference to urge them to pay to institution)
     - Problem is that cancelled 2020 workshops (TEPB recipients Katelyn Butler & Mary Heskel) will need to be paid in 2021
   - Changes and timeline to TEPB RFP for 2021 award
     - Highlighted changes:
       - Vision & Change reflected in instructions
       - Change mechanism of payment
       - Streamlined summary (3 parts to 2)
     - Discussion:
       - Include the reporting requirements so that applicants know what is expected
       - ‘Awardees may be invited’- include details to include that they are expected to present at ASPB annual meeting in some form/fashion (booth, workshop, poster)
       - Is the expectation that they present at the ASPB meeting to share with members, or that the resource gets shared with general outreach? Change requirements to be at a regional/national meeting, or meeting where ASPB has a presence (NABT, NSTA). Or, some sort of archived presentation to be shared in future outreach (electronic poster, etc.) ➔ ASPB national meeting or ASPB sponsored outreach event
- 12 Principles of Plant Biology/Vision & Change are becoming outdated. Future project: task force to work on updating these items. Other potential ways to update:
  - putting out an RFP to ASPB members to work on this set of updates
  - partnering with publications dept. to update
  - external grant to fund the updates (NSF?)
  - use internal funds (BLOOME?) to fund the changes desired

5. Agenda Item 2: 2021 Outreach Events (10 min)
   - NSTA – April 2021
     - In Chicago (outdoors won’t be an option)- seems like an in person outreach event will not happen
     - Additional details to be released in September (but nothing posted yet)
     - Could we use time/efforts to create electronic resource/content for a virtual presence (circle back to this when we know more)
     - How does this reflect on the society if there is an in-person event?
     - Decision- do not allot additional funds to NSTA
   - Plant Biology – July 2021
   - NABT – November 2021
     - Hopefully things would be back to normal.
     - Decision- allot funds to NABT, if it does not happen we will have flexibility to decide what to do with the funds
   - In-person vs. virtual attendance, committee member interest, and outward perception
   - Booth credits from cancelled 2020 conferences

6. Agenda Item 3: Budget 2021 (20 min)
   - Factors that will impact our budget amount
     - Budget is being cut, but TBD
     - Drawdown from investments is smaller
     - If Plant Biology is going to be virtual, could mean that there is more money available. The upcoming PB21 meeting will be hybrid (if there is in-person presence)
   - COVID considerations
   - Spending priorities
     - BLOOME is the largest area to cut
     - Some money for NABT/NSTA booth money
     - New line item (?) for revising 12 Principles- use money for: stipends for individuals or a team to lead the revisions. Evaluate & Assess the 12 Principles, let EdComm know what labs and wording need to be revised, use future BLOOME awards to rewrite labs. Mini-grants to improve labs.
       - 2-3 people to work on the changes (different institutions: community college, research institution, etc) $2500 each ($7500)
7. Any Other Business (5 min)
8. List Action Items (5 min)
9. Adjournment 2:42 PM